

“Outdoor Education Camp Scheme” OECS (2020/21)

Guidance Notes

1. Schools should directly contact the respective camp offices by telephone to reserve the camp places.
2. Completed application form should be send by fax and email to respective camps.
(It is NOT required to send it to EDB)
3. Camp offices will verify the information on the application form against the telephone booking record, and then forward it to the EDB (PE Section) for follow up action.
4. If your application is successful, OECS subsidy notice will be sent to school and the camp offices respectively via email for record.

The “Outdoor Education Camp Scheme” (2020/21) Application Form

Schools are requested to make **telephone** reservation with the relevant camp office before completing this form. **The completed form must be sent to the camp office by fax or email within a week after the successful telephone booking.** [Note: For schools submitting the application forms via email, please submit the scanned document with the signature of school head and school chop. The PE Section of EDB and the camp office will reply and disseminate information via the email provided by the school in this form. For contacts of camps, please refer to “List of Camps Providing Service to the OECS: Information and Charges”]

Name of School: _____ School Code (6 Digit): _____

學校名稱: _____

*School Type: ☐ Secondary School ☐ Primary School ☐ Special School
 Gov't School ☐ Aided School ☐ Direct Subsidy Scheme ☐ Private Day / Int'l School ☐

Address: _____

Tel. No.: _____ Fax No.: _____

Name of campsite applied for: _____

Camp Period: from _____ to _____ (____ day ____ nights)

No. of Participating students (If there is any change of participating numbers of students, please inform the camp office concerned immediately) [Details please refer to FAQ (Q1)]	Level	Primary		Secondary	
		Boys	Girls	Boys	Girls
	#Junior				
	#Senior				
	Total				

Number of participating teachers/school appointed supervising team members: Male _____ Female _____

*Will the school apply for the EDB OECS subsidy? ☐ Yes ☐ No

Objective(s) of the camp (Please put a number in the appropriate box begins with the most important objective as “1” and the next one as “2” accordingly):

- | | |
|--|--|
| 1. <input type="checkbox"/> Personal / Life Skill Development | 2. <input type="checkbox"/> To learn and experience the nature |
| 3. <input type="checkbox"/> Leadership Training / Team Building and Inter-personal Development | 4. <input type="checkbox"/> Training Camp
(Please specify) _____ |
| 5. <input type="checkbox"/> Career and Life Planning Activities | 6. <input type="checkbox"/> Subject-based Activities
(Please specify) _____ |
| 7. <input type="checkbox"/> Others (Please specify) _____ | |

Main theme of learning in the camp: _____

Name of teacher i/c: # Mr/Mrs/Ms _____

Mobile phone no. _____ (For emergency use only)

Email: _____ (Please refer to the “Guidance Note” of this form)

Signature of School Head: _____

Name of School Head(in BLOCK letters: _____

(*Please put a “✓” in the appropriate box / # delete whichever inappropriate)

(School Chop)

FOR CAMP OFFICE USE ONLY (Not applicable for Schools)

Camp offices should process the school applications and send by fax (2761 4291) or email (gcpe@edb.gov.hk) to the PE Section of EDB.

Camp No.: _____ Signature of camp staff: _____

Date : _____ Name of camp staff : _____